

Managing Multiple Google Accounts

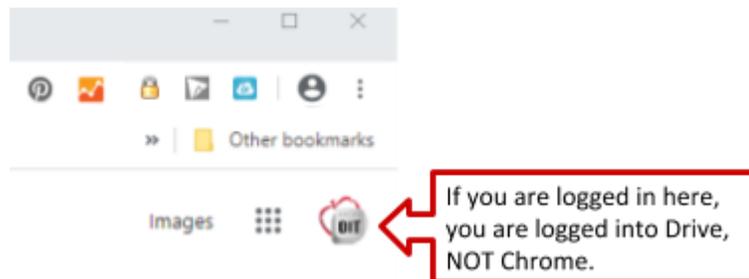
Do you have multiple Google accounts that you switch between? Manage them effectively with these steps:

*****Important:** Make sure all Google Drive accounts have been signed out and removed from Google Drive before following the steps below!"

[Managing Multiple Google Accounts Video Tutorial](#)

1. Sign in to the Chrome browser with your first account. For directions on how to log into the Chrome browser, [click here](#).

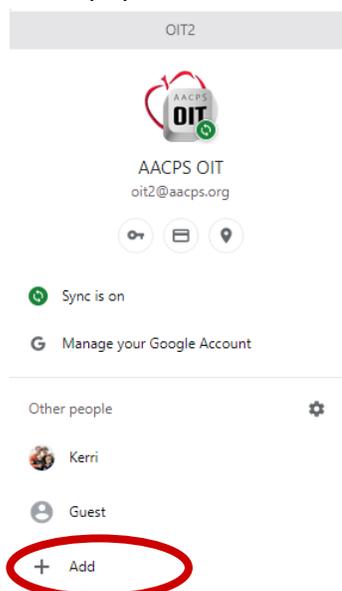
*****This is different than logging into Google Drive! If you are logged into Drive, you are not necessarily logged into Chrome!*****



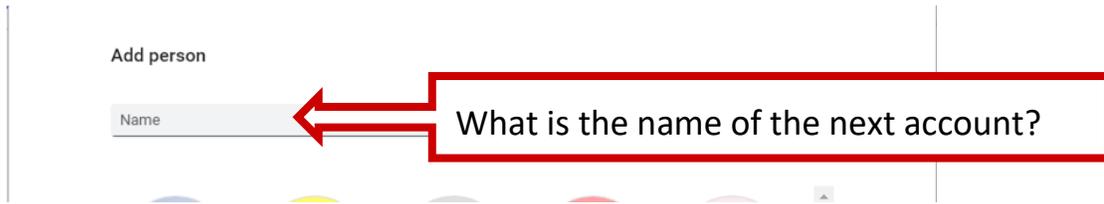
2. After one account is signed in, select the icon picture beside the three vertical dots.



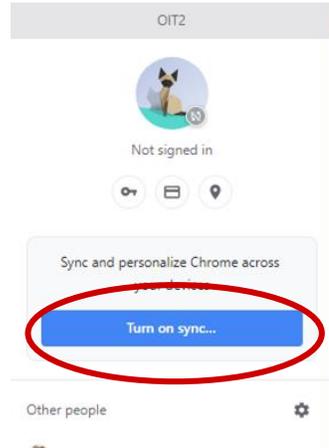
3. Select the +Add option at the bottom of the pop-out.



4. In the box that appears, type the name of the second account you wish to sign into.

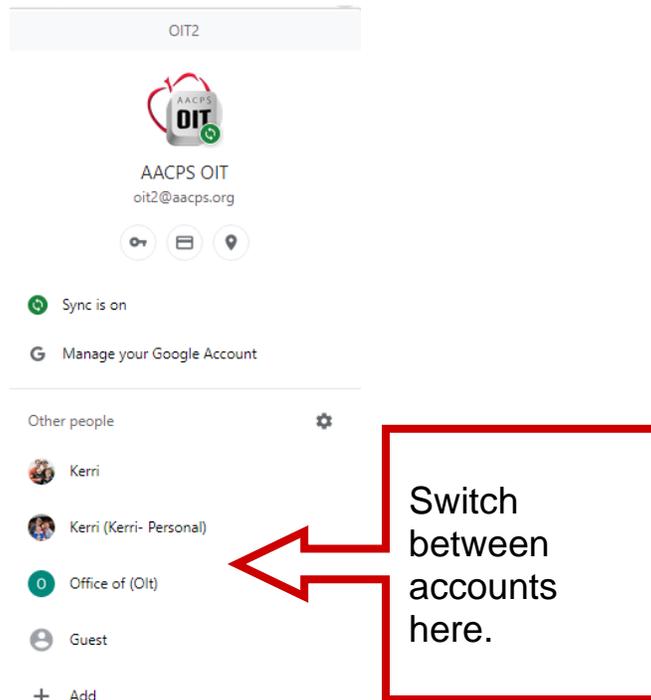


5. A separate Chrome window will open. Go to the icon beside the three vertical dots and select the blue "Turn on Sync" button.



6. Go through the sign in process using the username and password for the second account.

7. You have now successfully signed into a second account. Each account has their own dedicated Google Chrome Window. To switch between accounts select the icon beside the three vertical dots and from the list select the account you wish to work in.



8. Repeat the steps above to add additional accounts.